

**IN THE UNITED STATES DISTRICT COURT  
FOR THE SOUTHERN DISTRICT OF IOWA**

**IN THE MATTER OF:**

**REQUIRED NOTICE OF HEARINGS ON  
PETITIONS TO REVOKE PROBATION OR  
SUPERVISED RELEASE**

**ORDER**

**PUBLIC ADMINISTRATIVE ORDER**

**NO. 25-AO-2-P**

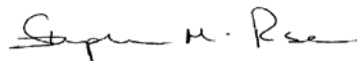
For the parties and the Court to be properly prepared for hearings on Petitions to Revoke Probation or Supervised Release, the defendant must provide notice in advance of the hearing which, if any, of the alleged violations are contested. This notice shall include both the current violations and any prior violations that have not previously been found by the Court at a hearing. The parties and the Court are entitled to advanced knowledge of witnesses and exhibits.

**THEREFORE** it is ordered that:

1. At least three court days prior to a scheduled revocation hearing, the defendant must file a notice which states whether each of the alleged violations in the Petition(s) will be admitted or contested by reference to the violation number. The defendant must address all violations not previously found by the Court at a hearing, and not just the current violations.
2. Regardless of whether any allegations in the Petition to Revoke will be contested, the parties shall exchange a list of witnesses and exhibits, and copies of exhibits, that they anticipate will be offered at the revocation hearing. These shall be exchanged at least 24 hours prior to the hearing unless unforeseen circumstances require a party to add exhibits or witnesses within 24 hours of the hearing. These lists must be emailed to chambers. The supervising probation officer and the defendant need not be included on the witness lists. If a party has no witnesses or exhibits for the hearing, it is not necessary to notify the opposing party or chambers.
3. If, upon preparation, the parties believe the hearing will take more than 45 minutes to complete, they must notify chambers immediately by email with a copy to opposing counsel.

**IT IS SO ORDERED.**

Dated this 13<sup>th</sup> day of May, 2025.



STEPHANIE M. ROSE, Chief Judge  
UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF IOWA