

RATES/DATES CHANGED

CJA-20 Attorney Voucher					
Work completed 01/01/2023 through 12/31/2023		Work completed 01/01/2024 through 12/31/2024		Work provided on or after 01/01/2025	
Felonies , 2255, 2254	\$12,800	Felonies , 2255, 2254	\$13,400	Felonies , 2255, 2254	\$13,600
Misdemeanor	\$ 3,600	Misdemeanor	\$ 3,800	Misdemeanor	\$ 3,900
Other Reps (Magistrate cases, supervised release, grand jury witness, witness in custody, compassionate release)	\$ 2,700	Other Reps (Magistrate cases, supervised release, grand jury witness, witness in custody, compassionate release)	\$ 2,900	Other Reps (Magistrate cases, supervised release, grand jury witness, witness in custody, compassionate release)	\$ 2,900
*Any voucher in excess of the case max should include a justification letter to the judge.					

CJA Hourly Attorney Fees					
Work completed 01/01/2023 through 12/31/2023		Work completed 01/01/2024 through 12/31/2024		Work provided on or after 01/01/2025	
Non-Capital	\$164/hr	Non-Capital	\$172/hr	Non-Capital	\$175/hr
Capital	\$210/hr	Capital	\$220/hr	Capital	\$223/hr

CJA-21 Expert Authorizations		
	Work completed 01/01/2023 through 12/31/2023	Work provided on or after 01/01/2024
Without Prior Court Auth	\$900	\$1,000
District Court Auth	\$2,800	\$3,000
*All authorizations should include a completed Statement Supporting Expert Request form. **Please note the limits are for service charges and do not include expenses.		

Current Interpreter Rates					
Federally Certified		Professionally Qualified		Language Skilled	
Half Day	\$320	Half Day	\$280	Half Day	\$190
Full Day	\$566	Full Day	\$495	Full Day	\$350
Overtime	\$80	Overtime	\$70	Overtime	\$44

Mileage Rates		CJA Contacts	
01/01/2025	\$0.70 per mile	Mindi Shepherd	515-284-6392
01/01/2024	\$0.67 per mile	Dave Hansen	515-284-6498
01/01/2023	\$0.655 per mile	Brittany Scandridge	515-284-6431

Expert Funding Requests – CM/ECF vs eVoucher

CJA appointed attorneys – All requests for funding must be filed through eVoucher.

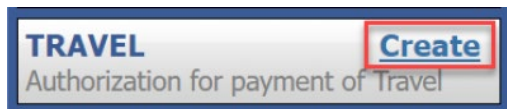
Retained attorneys – A retained attorney must file an initial request through CM/ECF to use CJA for expert funding. Upon approval of the judge, the attorney will be set-up in CJA with an expert only appointment. All future requests for additional funds must be filed through eVoucher.

Adding Funds to an Existing Expert Authorization

To increase the amount on an existing authorization, go into the case appointment and select the AUTH create link. When generating the authorization, select Request Additional Funds. Choose the authorization that needs to be increased. Please note that the authorization is selected when it turns from white to yellow. Once you have entered the amount you wish to add to the original authorization, select the Create Authorization button to move on to the next screen. Add the completed Statement Supporting Expert Request form to the documents tab before submitting.

Authorization to Travel

CJA appointed attorneys - Pre-authorization is required for any travel requiring an overnight stay or airfare purchase. Per federal law, CJA attorneys traveling on appointment matters are eligible for government rates. All travel requests should be submitted through eVoucher. On the Appointment Info page, in the Create New Voucher section, click the Create link next to TRAVEL.



CJA experts – Pre-authorization is required for any travel requiring an overnight stay or airfare purchase. If you anticipate travel will be required for your expert, please reach out to the CJA team who will provide important travel guidance and assist with obtaining the appropriate authorization. Please include the case information, expert information, reason for travel, and an estimate of expenses.

Requesting and Paying Transcripts

An AUTH-24 should be completed in eVoucher to request transcripts for magistrate or district court cases and appeals with the 8th circuit. To create an AUTH-24, go into the case appointment and select the AUTH-24 create link. On the basic info tab, enter the required details of the transcript.

Proceeding Transcript To Be Used – enter the reason the transcript is needed

Proceeding To Be Transcribed – enter the date and type of hearing to be transcribed

Apportioned Cost and Apportioned Case and Defendant – leave blank

Special Transcript Handling – choose the urgency of the transcript, leave as none for 30 days

Payment to the court reporter is done using a CJA-24 voucher. Mindi Shepherd will create this voucher and the attorney will approve the voucher when the transcript is complete.