

RATES/DATES CHANGED

CJA-20 Attorney Voucher					
Work completed 03/23/2018 through 02/14/2019		Work completed 02/15/2019 through 12/31/2019		Work provided on or after 01/01/2020	
Felonies	\$10,900	Felonies	\$11,500	Felonies	\$11,800
Misdemeanor	\$ 3,100	Misdemeanor	\$ 3,300	Misdemeanor	\$ 3,400
Other Reps	\$ 2,300	Other Reps	\$ 2,500	Other Reps	\$ 2,500
Any voucher submission in excess of the case maximum should include a justification letter/memo from the attorney to the judge.					

CJA Hourly Attorney Fees					
Work completed 03/23/2018 through 02/14/2019		Work completed 02/15/2019 through 12/31/2019		Work provided on or after 01/01/2020	
Non-Capital	\$140/hr	Non-Capital	\$148/hr	Non-Capital	\$152/hr
Capital	\$188/hr	Capital	\$190/hr	Capital	\$195/hr

CJA-21 Expert Authorizations		
	Work completed prior to 02/15/2019	Work provided on or after 02/15/2019
Without Prior Court Auth	\$800	\$900
District Court Auth	\$2,500	\$2,600
Any authorization submission should include a justification letter/memo from the attorney to the judge.		

Interpreter Rates					
Certified Interpreter		Language Skilled		Translation	
Half Day	\$226	Half Day	\$111	General	\$0.135/word
Full Day	\$418	Full Day	\$202	Semi-Technical	\$0.140/word
Overtime	\$59	Overtime	\$35	Technical	\$0.150/word

Mileage Rates		CJA Contacts	
01/01/2020	\$0.575 per mile	Mindi Decker	515-284-6392
01/01/2019	\$0.58 per mile	Dave Hansen	515-284-6498
01/01/2018	\$0.545 per mile	Brittany Scandridge	515-284-6431

Expert Funding Requests – CM/ECF vs eVoucher

CJA appointed attorneys – All requests for funding must be filed through eVoucher.

Retained attorneys – A retained attorney must file an initial request through CM/ECF to use CJA for expert funding. Upon approval of the judge, the attorney will be set-up in CJA with an expert only appointment. All future requests for additional funds must be filed through eVoucher.

Adding Funds to an Existing Expert Authorization

To increase the amount on an existing authorization, go into the case appointment and select the AUTH create link. When generating the authorization, select Request Additional Funds. Choose the authorization that needs to be increased. Please note that the authorization is selected when it turns from white to yellow. Once you have entered the amount you wish to add to the original authorization, select the Create Authorization button to move on to the next screen. Add the letter/memo of justification to the documents tab before submitting.

Authorization to Travel

Pre-authorization is required for any travel requiring an overnight stay or airfare purchase. Per federal law, CJA attorneys and experts traveling on appointment matters are eligible for government rates. All travel requests should be routed to the CJA team who will route the request to the appropriate judge. Please include the case information, reason for travel, and an estimate of expenses.

Requesting and Paying Transcripts

An AUTH-24 should be completed in eVoucher to request transcripts for magistrate or district court cases and appeals with the 8th circuit. To create an AUTH-24, go into the case appointment and select the AUTH-24 create link. On the basic info tab, enter the required details of the transcript.

Proceeding Transcript To Be Used – enter the reason the transcript is needed

Proceeding To Be Transcribed – enter the date and type of hearing to be transcribed

Apportioned Cost and Apportioned Case and Defendant – leave blank

Special Transcript Handling – choose the urgency of the transcript, leave as none for 30 days

Transcripts – for trial transcripts select the necessary sections of the trial to be included

Payment to the court reporter is done using a CJA-24 voucher. Mindi Decker will create this voucher and the attorney will approve the voucher when the transcript is complete.

Passwords

To reset an expired password, please send an email request with a new password to Mindi_Decker@iasd.uscourts.gov or Dave_Hansen@iasd.uscourts.gov. They will let you know when your account has been reset.