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**IN THE UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF IOWA**

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SOUTHERN DISTRICT OF IOWA

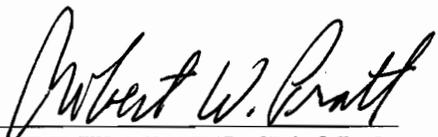
IN THE MATTER OF)	ORDER
)	
DISPOSAL OF SCANNED)	Public Administrative Order
DOCUMENTS)	
)	No. 10 - AO - 5 - P

In May 2006 the National Archives and Records Administration (NARA) adopted a policy permitting immediate disposal of paper documents scanned in their entirety into the Case Management/Electronic Case Filing (CM/ECF) system, unless immediate disposal is prohibited by local rule. In December 2006 the Southern District of Iowa established that paper documents shall be maintained for one year after being scanned in their entirety into the CM/ECF system. After the one year deadline, these documents shall be disposed of in an appropriate manner by the Clerk's Office without further notice to any party or to the Court. Public Administrative Order 06-AO-6-P.

In February 2008, NARA further approved the records disposition authority that permits the disposal of paper documents scanned in their entirety into the CM/ECF system from January 1998 to May 12, 2006. The Southern District of Iowa hereby establishes that paper documents scanned in their entirety into the CM/ECF system from January 1998 to May 12, 2006, shall be disposed of in an appropriate manner by the Clerk's Office without further notice to any party or to the Court.

IT IS SO ORDERED.

DATED this 6th day of December, 2010.


ROBERT W. PRATT, Chief Judge
 United States District Court
 Southern District of Iowa