

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF IOWA

MARJORIE E. KRAHN
CLERK OF COURT

COUNCIL BLUFFS
DAVENPORT
DES MOINES

October 5, 2007

BIENNIAL CONTINUING LEGAL EDUCATION REPORT

Dear Northern and Southern District of Iowa Bar Members:

To make the process easier and faster, we are automating submission of the report and fee related to the Continuing Legal Education (CLE) requirement in Local Rule 83.2.b.2 and 83.2.c.4. Compliance will now be accomplished by filing the report through CM/ECF (Case Management/ Electronic Case Filing), and docketing your report as a document in a case created exclusively for this purpose. While docketing the report, you will pay the fee via credit card by being taken to the website www.Pay.Gov.

The new report form, now a fillable .pdf document, and instructions, are located on our website: <http://www.iasd.uscourts.gov>

If you received this notice via electronic mail, and were admitted in an odd-numbered year, then you are in our CM/ECF system and can easily proceed with fulfilling the biennial CLE requirement. Counsel admitted during even-numbered years should do nothing, and will receive electronic notice similar to this, next year.

If you received this notice through the U.S. Postal Service, then we do not have an e-mail address on file for you. We urge you to contact us at 515-284-6421 to register for CM/ECF system access for the Southern District of Iowa. We have been a mandatory electronic filing court since April 2005. Our office offers extensive support on the use of CM/ECF.

If you have questions with regard to CLE update process or the completion of the form, please do not hesitate to contact us at 515-323-2872.

MARJORIE E. KRAHN
Clerk of Court